

City of McKenzie  
Meeting of Mayor and Council  
Thursday, May 12, 2016

- A. Call to Order – Mayor Holland
- B. Opening Prayer – Councilperson Pruneau
- C. Pledge of Allegiance – Councilperson Pruneau
- D. Roll Call –   4   Present   2   Absent (Councilperson Allen, Councilperson Hochreiter)
- E. Mayor’s Welcome – Mayor Holland welcomed everyone to the meeting.
- F. Approval of Minutes Motion by Vice Mayor Hale, seconded by Councilperson Townes to accept minutes from April 14, 2016 meeting. Motion passed unanimously.

G. Financial Matters

- a. Tri-State Theater Supply \$89,430.27
- b. River City Hydraulics \$40,650
- c. Vulcan Materials \$2661.21
- d. Marathon Petroleum \$8668.82
- e. G & C \$3211.92

Motion made by Vice Mayor Hale, seconded by Councilperson Gallimore to remit payment to Tri-State Theater Supply. Motion passed unanimously.

Motion made by Councilperson Gallimore, seconded by Vice Mayor Hale to remit payment to River City Hydraulics. Motion passed unanimously.

Motion made by Councilperson Pruneau, seconded by Councilperson Townes to remit payment to Vulcan Materials and Marathon Petroleum for the paving of Hospital Drive. Motion passed unanimously.

Motion made by Councilperson Gallimore, seconded by Councilperson Townes to remit payment to G & C. Motion passed unanimously.

All four motions carried.

H. Old Business

- a. 2<sup>nd</sup> Reading of Ordinance No. 499 “An Ordinance to Implement the 2016 Personnel Policy Manual for the Employees of the City of McKenzie”

Motion by roll call vote:

Councilperson Allen	<u>    </u>	Councilperson Hochreiter	<u>    </u>
Councilperson Gallimore	<u>  Y  </u>	Councilperson Pruneau	<u>  Y  </u>

Vice Mayor Hale Y Councilperson Townes Y

Votes were as follows: 4 Yes \_\_\_ No \_\_\_ Abstain 2 Absent  
Motion carries.

I. New Business

a. Approval of Appointment to McKenzie Housing Authority

Motion by Vice Mayor Hale seconded by Councilperson Gallimore to appoint Beverly Owens to the MHA.

Motion by roll call vote:

Councilperson Allen	<u>   </u>	Councilperson Hochreiter	<u>   </u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes \_\_\_ No \_\_\_ Abstain 2 Absent  
Motion carries.

b. 1<sup>st</sup> Reading of Ordinance No. 500 "An Ordinance to Approve the Budget for the City of McKenzie Fiscal Year 2016-2017 Including the City of McKenzie Tax Rates:

Motion by Councilperson Pruneau, seconded by Vice Mayor Hale to conduct two budget workshops prior to passing the budget. The first workshop will be Tuesday, May 24 at 5:00 p.m. and the second workshop will be Thursday, June 2 at 5:00 p.m. Each department head will be given time to discuss/explain their budget requests.

Motion by roll call vote:

Councilperson Allen	<u>   </u>	Councilperson Hochreiter	<u>   </u>
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes \_\_\_ No \_\_\_ Abstain 2 Absent  
Motion carries.

J. Any Other Business

1. Mayor Holland read a letter from the Tennessee Municipal League representative Paul Chambliss regarding the use of city vehicles and allowing passengers to ride in the vehicle. A copy of the letter is attached. Motion by Vice Mayor Hale, seconded by Councilperson Townes to implement paragraph three (3) into the personnel manual. This will allow any employee or person riding with an employee on official

city business (example: inmates, contractor, meeting attendee, etc.) Paragraph three (3) states:

“If the city decides to use take home vehicles, the Pool recommends that the city establish written policies to control exposure such as, the vehicle is for official use only, the employee is the only one allowed to drive the vehicle, family members and others are prohibited from riding in the vehicle, prior notification must be given before the vehicle is taken out of state, all traffic laws are strictly followed and all accidents or traffic violations must be immediately reported to the supervisor.”

Motion by roll call vote:

Councilperson Allen	<u>    </u>	Councilperson Hochreiter	<u>    </u>
Councilperson Gallimore	<u>  Y  </u>	Councilperson Pruneau	<u>  Y  </u>
Vice Mayor Hale	<u>  Y  </u>	Councilperson Townes	<u>  Y  </u>

Votes are as follows:   4   Yes      No      Abstain   2  

Motion carries.

2. Mayor Holland noted the fire department has changed their working hours and they are seeking council approval. The first shift is from 6:00 a.m. – 4:00 p.m. and the second shift is from 4:00 p.m. – 6:00 a.m. Mayor Holland stated they shall begin working at the designated time and that no physical training shall be performed during working hours. Motion by Councilperson Gallimore, seconded by Councilperson Pruneau to allow the fire department to change their hours as requested.

Motion by roll call vote:

Councilperson Allen	<u>    </u>	Councilperson Hochreiter	<u>    </u>
Councilperson Gallimore	<u>  Y  </u>	Councilperson Pruneau	<u>  Y  </u>
Vice Mayor Hale	<u>  Y  </u>	Councilperson Townes	<u>  Y  </u>

Votes are as follows:   4   Yes      No      Abstain   2   Absent

Motion carries.

#### K. Citizens Input

Ryan Griffin, 32 Laurel Street, McKenzie asked that any of us consider what we say and post on social media...to not bash the city. Mr. Griffin also stated there were twelve city events during the year. He asked that the council support these events in attendance and to do volunteer work during events.

#### L. Council Reports

Vice Mayor Hale reported the brush truck is back in full operation. He stated the street department will be completing water cuts next week. He also reported that Johnny Mercer and

his employees have completed maintenance work on street vehicles and equipment that has saved the city money.

Councilperson Townes reported that the general government employees continue to work on the annual budget. He also said that "Nights on Broadway" begins May 26 and will continue throughout the summer. There is a Memorial Day ceremony on May 30. The Park Theater continues to be busy showing movies. The Farmers Market is slated to open June 4.

Councilperson Gallimore reported that the water department continues with normal activities.

Councilperson Pruneau stated the police conducted 544 security checks in April and made 127 stops for various offenses.

M. Adjournment Motion by Councilperson Gallimore, seconded by Councilperson Townes to adjourn at 6:40 p.m. Motion passed unanimously.

Respectfully submitted,

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Mayor Jill Holland

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Ms. Terry McCoy, City Recorder, CMFO